

Medical Assistance Advisory Committee Bylaws

Article I: Name and Mandate

Section I

The Medical Assistance Advisory Committee, hereafter known as the Committee or MAAC, is created to advise the Nebraska Division of Medicaid and Long-Term Care, hereafter the Division or MLTC, about health and medical care services pursuant to the requirements of 42 CFR 431.12 with respect to policy and planning for the delivery of these services.

Section II

The Committee shall have the opportunity for participation in policy development and program administration.

Article II: Membership

Section I

The Committee shall consist of up to twenty-five (25) members. Committee membership shall include representation of at least board-certified physicians and other representatives of the health professions who are familiar with the medical needs of low-income population groups and with the resources available and required for their care; members of consumers' groups, including Medicaid clients and consumer organizations; all federally-recognized tribes in Nebraska; all Medicaid managed care plans contracted with the State of Nebraska; and the Director of the Division of Public Health in the Department of Health and Human Services.

Section II

Each member shall serve for a term of two (2) years or until a successor is appointed, in writing, by the Director of the Division of Medicaid and Long-Term Care, hereafter the Medicaid Director. Members may be reappointed to serve additional terms.

Section III

Committee members shall serve without compensation; however, financial arrangements, if necessary, will be made to allow the participation of Medicaid client members.

Section IV

All recommendations for member appointments shall be made in writing to the Medicaid Director.

Section V

Members may designate a substitute to serve on the Committee in their absence. If a member misses three consecutive regularly scheduled meetings in one year, without notifying the Medicaid director in advance or designating a substitute, his or her membership may be terminated at the discretion of the Medicaid Director.

Article III: Meetings

Section I

Regular meetings of the Committee shall be held at least quarterly, unless suspended by the Committee or the Medicaid Director.

Section II

Special meetings of the Committee may be called by a simple majority of the Committee itself or the Medicaid Director.

Section III

An agenda shall be prepared and distributed to the members of the Committee prior to the meeting.

Section IV

Committee decisions are recommendations only and not binding on the Medicaid program.

Section V

Any member may suggest topics to the agenda if the topic is submitted to the Division prior to the Division's deadline.

Section VI

Meetings of the Committee are open to the public, in compliance with Nebraska Revised Statute § 84-1407 through 84-1414.

Article IV: Amendments

Section I

The bylaws may be amended by a simple majority of all members at any regular meeting of the committee if the proposed amendment is given in writing at least ten days prior to said meeting. Amendments must meet federal and state law.

Adopted: March 31, 2017
Effective: April 1, 2017